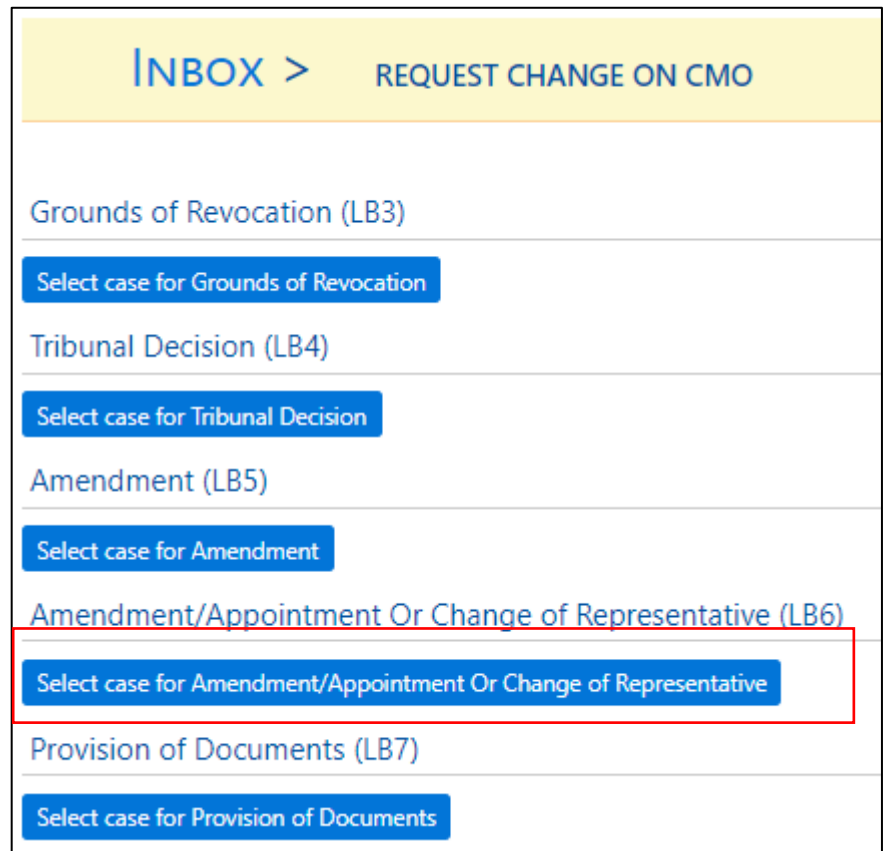
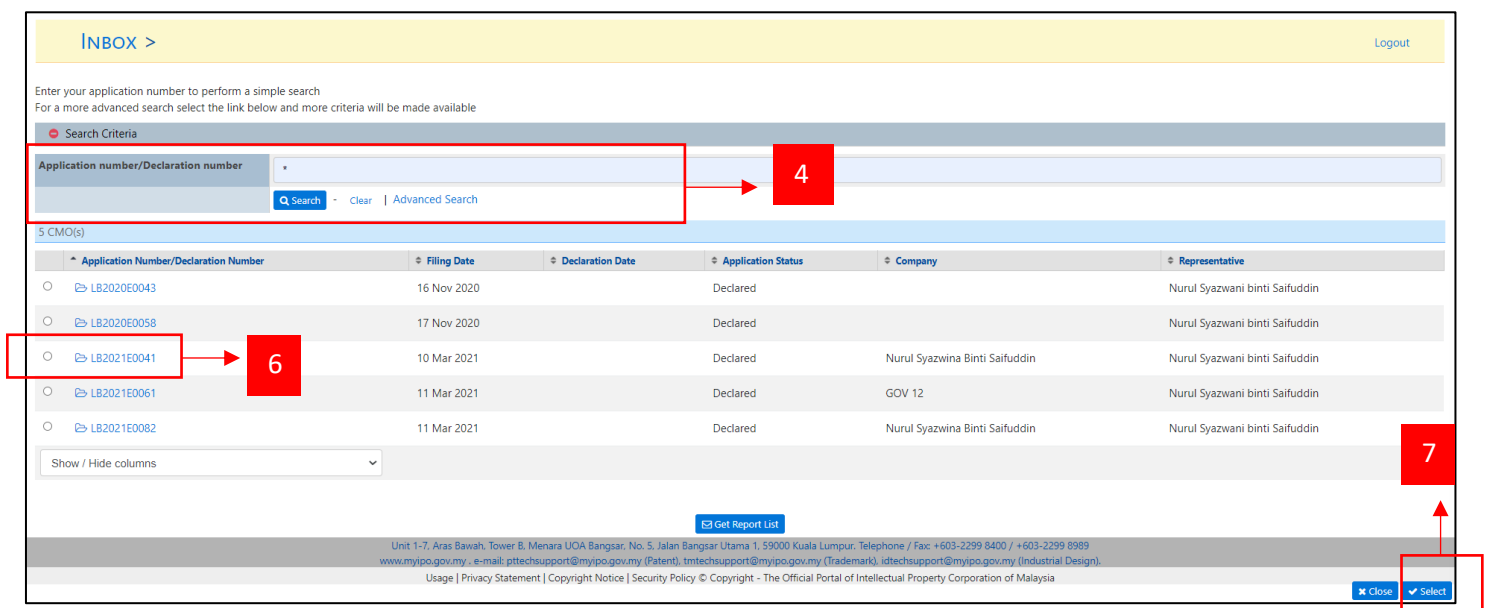


Apply CMO (LB6)



1. After log in at Extra, click “Maintain a CMO” under Copyright module.
2. Then, Extra click “Select case for Amendment/Appointment or Change of Representative”.



3. This page will be display after Extra click” Select case for Amendment/Appointment or Change Agent”.
4. Extra need to enter Application number/Declaration number.
5. Extra also can enter “*” and system will display all application number that can apply for LB6.
6. Extra click bullets to choose the application number for LB6.
7. Then, Extra user click “Select” button.

INBOX > REQUEST AMENDMENT/APPOINTMENT OR CHANGE OF REPRESENTATIVE Logout

Client Reference:

Case Selected

Case Selected: 1 CMO(s)

Application Number/Declaration Number	Filing Date	Declaration Date	Application Status	Company	Representative
LB2021E0041	10 Mar 2021		Declared	Nurul Syazwina Binti Saifuddin	Nurul Syazwani binti Saifuddin

Section A: Applicant's Information & Details

Identity 8
 Identify who the applicant is for this application. If you or your organisation are the applicant then select 'In my own right'. If you are acting on behalf of a company or organisation, select 'Representative'.
 I am acting : In my own right Representative

Section B: Informing of the changes to the Controller

Supporting Document(s) 9

Change Details

Payment

Digicert Signature
 ID:
 PIN:

Payment

1 Fee(s)

Fee Description	Fee Amount	Total
LB6 - CMO GR Amendment of Representative	100.00	100.00
Total	100.00	100.00

Information

Mode 10
 No selection

Banks
 Select Bank

FPX Operation Time TBP

FPX Information Terms and Conditions

Unit 1-7, Aras Bawah, Tower B, Menara UOA Bangsar, No. 5, Jalan Bangsar Utama 1, 59000 Kuala Lumpur, Telephone / Fax: +603-2299 8400 / +603-2299 8989
 www.myipo.gov.my, e-mail: ptttechsupport@myipo.gov.my (Patent), tmtechsupport@myipo.gov.my (Trademark), idtechsupport@myipo.gov.my (Industrial Design).

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Digicert Signature
 ID:
 PIN:

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8. For identity field, only the company or its legal representative can submit the request.
9. For supporting document, applicant want to amend some information and he need to upload the new documents. Any documents uploaded by the applicant during the New Application (LB1) or Maintain CMO should be resided in the system and should NOT superseded by any new uploaded document. Extra user can click Add button to add supporting document.
10. Extra has to choose mode of the payment and can also choose preferred bank he wishes to make the payment.

11. After that, Intra user can key in DigiCert id and pin before click submit button to complete the application.
12. If the payment is success then application no will be given by the system and pop-up at the screen

