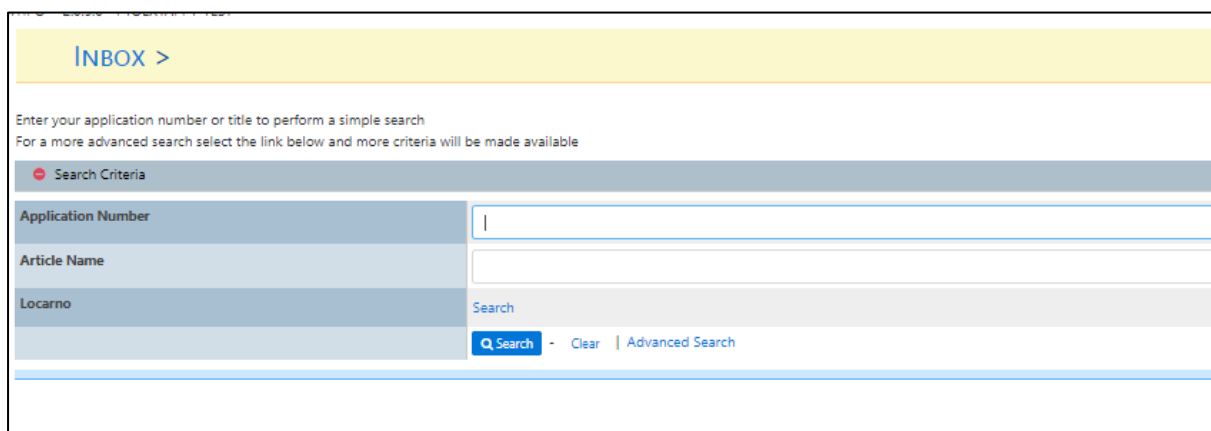


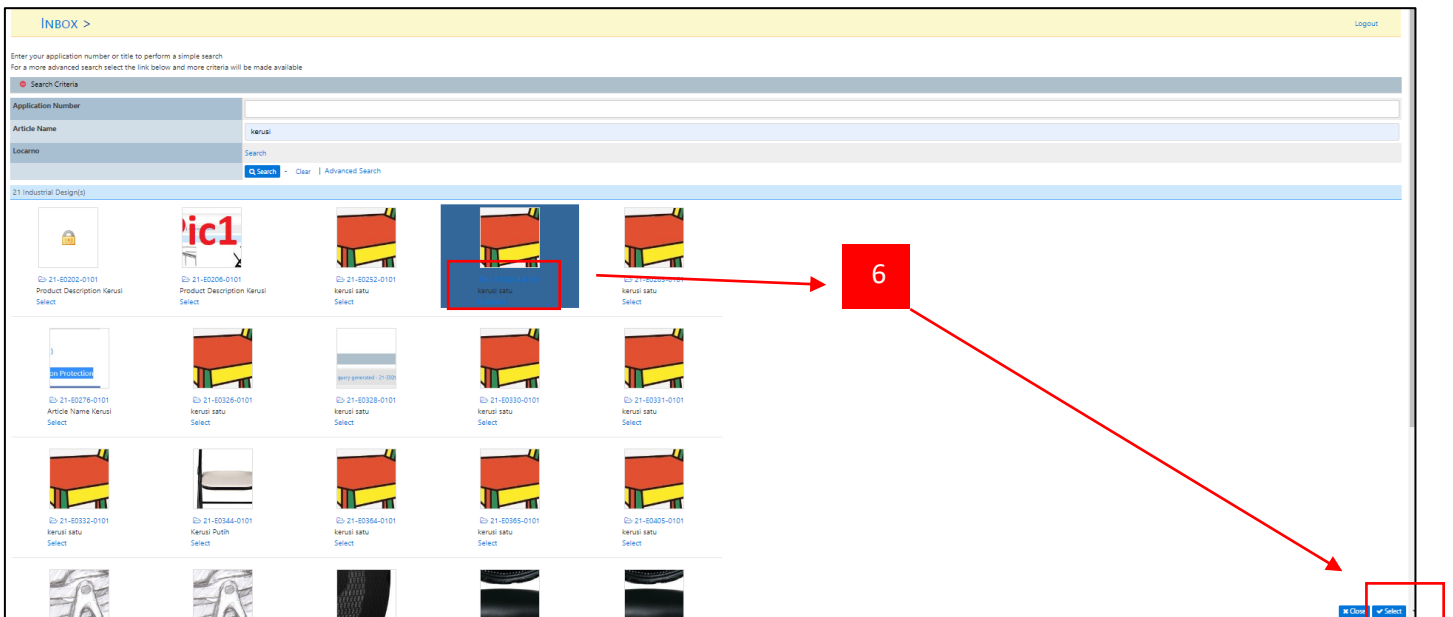
APPLY ID14



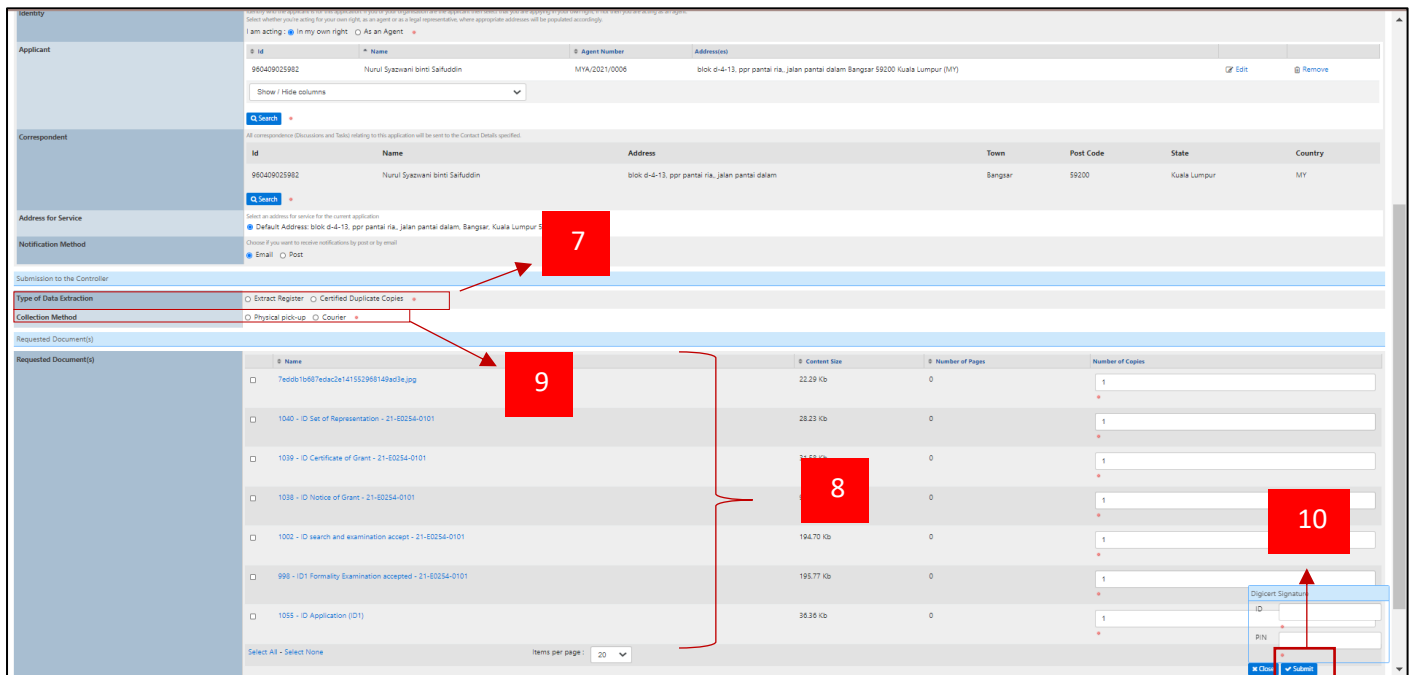
1. After log in at Extra, click Maintain an ID under Industrial Design module.
2. Then, Extra user click "Select case for Data Extraction".



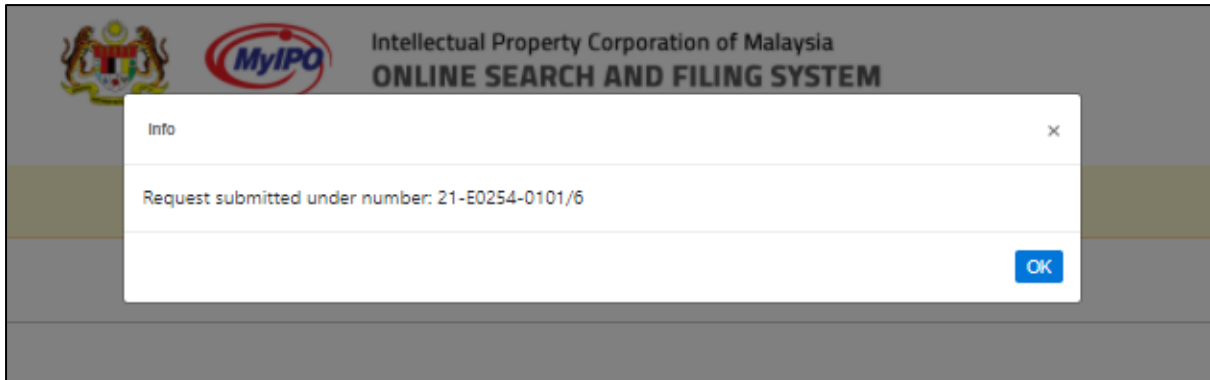
3. This page will be display after Extra click “Select Case for Assignment”.
4. Extra need to enter ID application number or article name or Locarno.
5. Extra also can enter “*” and system will display all application number that can apply for ID14.



6. Extra click Select button to select the application number for ID 14 application.



7. The Extra user shall select type of Request for the Data Extraction as below:
 - Extract Register
 - Duplicate Copies
8. The system shall automatically identify the total number of pages of the document requested and the system shall auto compute the fee according to the above fee rules.
9. Extra users having selected “post” as notification method can choose between “Physical pick-up” and “Courier”.
10. Extra click Submit button to submit the application.



11. System will be generated GR number.