

Agent Registration Application

The screenshot shows the MyIPO portal interface. At the top, there is the MyIPO logo and the text 'The Official Portal of INTELLECTUAL PROPERTY CORPORATION OF MALAYSIA (MyIPO)'. Below this, the user is logged in as 'HAKIMI (PA/2018/2) INBOX'. The left sidebar contains a navigation menu with items like 'My Account', 'Trade Mark', 'Patent', 'Geographical', 'IP Online', 'Common Request', 'Agent Registration', 'Opposition', 'Consultations', and 'Resources and'. The 'Common Request' and 'Agent Registration' items are highlighted with red boxes and labeled with '1' and '2' respectively. The main content area shows a '1 Discussion(s)' section with a table of discussions. The table has columns for Title, Application Number, Application Title, Application Correspondent, Update Date, Creation Date, and Status. A row is visible with the title 'Submission acknowledgement', application number 'GR2018000016', and application title 'Request on Customer 961030146063 lezat Hakimi'. Below the table are buttons for 'Mark As Unread' and 'Mark As Read'.

Title	Application Number	Application Title	Application Correspondent	Update Date	Creation Date	Status
Submission acknowledgement	GR2018000016	Request on Customer 961030146063 lezat Hakimi	lezat Hakimi	09 Dec 2018 05:58:37 PM	09 Dec 2018	Close

1. Click "Common Request" menu.
2. Click "Agent Registration".



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INBOX > AGENT REGISTRATION

Logout

For New Act:

- If user fully succeeded the exam during Current Act, he has to apply within 2 years from New Act enforcement date.
- If user fully succeeded the exam during New Act, he has to apply within 5 years from date of full success of exam.

Client Reference

Help Reference

Ref 9.12.1

Identity

Identify who the applicant is for this application. If you or your organisation are the applicant then select that you are applying in your own right, if not then you are acting as an agent.
Select whether you're acting for your own right, as an agent or as a legal representative, where appropriate addresses will be populated accordingly.

I am acting : In my own right As a legal Representative

Applicant

Id	Name	Agent Number	Address(es)		
961030146063	lezat Hakimi		No. 41 Jalan Seri Mewah 4, Taman Seri Mewah Kajang 43000 (MY)	Edit	Remove

Show / Hide columns

Q Search

Correspondent

All correspondence (Discussions and Tasks) relating to this application will be sent to the Contact Details specified.

Id	Name	Address	Town	Post Code	Country
961030146063	lezat Hakimi	No. 41 Jalan Seri Mewah 4, Taman Seri Mewah	Kajang	43000	MY

Address for Service

Select an address for service for the current application

Default Address: No. 41 Jalan Seri Mewah 4, Taman Seri Mewah , Kajang, Selangor 43000, Malaysia

Notification Method

Choose if you want to receive notifications by post or by email

Email Post

Agent to be registered

Id	Name	Agent Number	Address(es)	
961030146063	lezat Hakimi		No. 41 Jalan Seri Mewah 4, Taman Seri Mewah Kajang 43000 (MY)	Remove

Show / Hide columns

Q Search

3. Fill in "Reference" for user reference.
4. Tick your identity. If "In my own right", your name will appear as an applicant automatically. If "As a legal Representative", you need to choose the applicant and you need to upload the legal representative justification document.
5. Tick "Search" button to select agent to be registered.



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INBOX > SEARCH INDIVIDUAL/COMPANY

Logout

CustomerHelpText

HelpLine1

HelpLine2

Search

Customer type	No selection	Name	
Type of ID	No selection	Id	
Phone		Mobile	
Email		Address	
Post Code		Country	No selection
State	No selection	Town	No selection
Type of Profile	No selection	Nationality	No selection
Bumiputra	<input type="radio"/> Yes <input type="radio"/> No		
Individual/Company linked to myself	<input checked="" type="checkbox"/>		

1 Individual(s)/Company(ies)

Id	Name	Agent Number	Address(es)
<input type="checkbox"/> 961030146063	Iezat Hakimi		No. 41 Jalan Seri Mewah 4, Taman Seri Mewah Kajang 43000 (MY)

Show / Hide columns

6. Key in key words to make search.
7. Tick "Client linked to myself" for quick search.
8. Tick checkbox to select client.

The screenshot shows a web form with the following sections and callouts:

- Domain:** Radio buttons for Trade Mark, Patent, and Geographical Indication. Callout 9 points to the Patent option.
- Candidate Number:** A text input field containing "12345". Callout 10 points to this field.
- Qualifications:** A section titled "The applicant (tick whichever is applicable):" with five checkboxes:
 - a. Is an advocate and solicitor of the High Court
 - b. Has passed the examination specified in regulation 45D
 - c. Has a relevant degree or its equivalent in engineering or science
 - d. Has not been convicted of any offence involving fraud or dishonesty
 - e. Has been convicted of an offence involving fraud or dishonesty and a record thereof with a statement of explanation accompanies this Form
 Callout 11 points to the checkboxes.
- Documentary Evidence:** A table with columns "Name" and "Creation Date". It lists four documents: "Agent registration justification document.pdf", "Certificate of Examination Success.pdf", "Certificate of exemption of examination of Myipo ex-staff.pdf", and "Proof.pdf". Each row has a "Remove" button. Callout 12 points to an "Add" button at the bottom of the table.

9. Tick checkbox to choose domain. If choose trademark, you need to upload the evidence documents. If choose patent, follow next step.
10. Fill in the candidate number.
11. Tick checkbox to select qualifications. If select (a),(c) or (e), you need to prepare Proof to justify (a),(b),(c),(d). If (b) selected, you need to prepare for Certificate of examination success. If (b) not selected, you need to prepare for certificate of exemption of examination for MyIPO Ex-Staff.
12. Click "Add" button to upload related documents.

1 Fee(s)

Fee Description	Fee Amount	Total
Agent registration/registration renewal on PT domain	: 2600.00	= 2600.00
Total	: 2600.00	= 2600.00

Specific Payment

Disclaimer I decide not to pay online, and I'll pay at MyIPO office.


Information

Certificate Status

Mode

Banks

FPX Operation Time TBP

 [FPX Information](#)
[Terms and Conditions](#)

Unit 1-7, Aras Bawah, Tower B, Menara UOA Bangsar, No. 5, Jalan Bangsar Utama 1, 59000 Kuala Lumpur. Telephone / Fax: +603-2299 8400 / +603-2299 8989

13. Fee description shown.

14. Complete the mode and banks for payment.

15. Click "Submit" button to submit agent registration application. If you click "Close" button, you will cancel the application and direct to your inbox page.